

Charges for Lettings Services	
Letting & Rent Collection	10% plus VAT (12% inclusive of VAT) of the agreed rent for the entire term due in full at the commencement of the tenancy.
Letting & Property Management	13% plus VAT (15.6% inclusive of VAT) of the agreed rent for the entire term.
Short Letting (inclusive of Property Management)	18% plus VAT (21.6% inclusive of VAT) of the agreed rent for the entire term and any renewal/extension due in full at the commencement of the tenancy and renewal / extension.
Renewal commission fee	8% plus VAT (9.6% inclusive of VAT) for lettings and rent collection of agreed rent for the total rental term under the terms of the tenancy. 12% plus VAT (14.4% inclusive of VAT) for full management service including rent collection.
Agreement and Arrangement fees for Landlord/s.	
New Tenancy Agreement fee	£100 plus VAT (£120 inclusive of VAT) payable by the Landlord/s.
Tenancy Renewal Agreement fee	£50 plus VAT (£60 inclusive of VAT) payable by the Landlord/s.
Deposit Registration fee	£15 plus VAT (£18 inclusive of VAT) payable by the Landlord/s at the start of the tenancy.
Gas Safety Check arrangement fee	£20 plus VAT (£24 inclusive of VAT) plus the cost of the gas safety check.
Portable Appliance Test (PAT) arrangement fee	£20 plus VAT (£24 inclusive of VAT) plus the cost of the PAT test.
Fixed Electrical Wiring Test arrangement fee	£20 plus VAT (£24 inclusive of VAT) plus the cost of the test.
EPC arrangement fee	£20 plus VAT (£24 inclusive of VAT) plus the cost of the EPC.
Legionnaires Assessment arrangement fee	£20 plus VAT (£24 inclusive of VAT) plus the cost of the assessment.
Miscellaneous Charges	
Overdue fees	Subject to Interest of 5% over the base lending rate of Lloyds Bank.
Payments to overseas accounts	The bank's fee will be passed on to the Landlord/s.
Serving of Notices	Included in our Lettings and Management Fees.
Courts and Tribunals appearance	£100 per hour plus VAT (£120 inclusive of VAT).
Applicable to the Fully Managed Service	
Vacant Management	£75 plus VAT (£90 inclusive of VAT) per month.
Emergency Works under £500	Will be attended to without consultation with the Landlord/s unless otherwise instructed in writing.
<ul style="list-style-type: none"> Latymers is a member of the UKALA and subject to Clients' Money Protection Scheme, ensuring the security and protection of client funds. Latymers is a member of the Property Ombudsman (TPO) scheme and subscribes to the TPO Code of Practice for Residential Lettings Agents. 	